



UNRECORDED

BY-LAWS

OF

HOCHELAGA ENCAMPMENT,

No. 1,

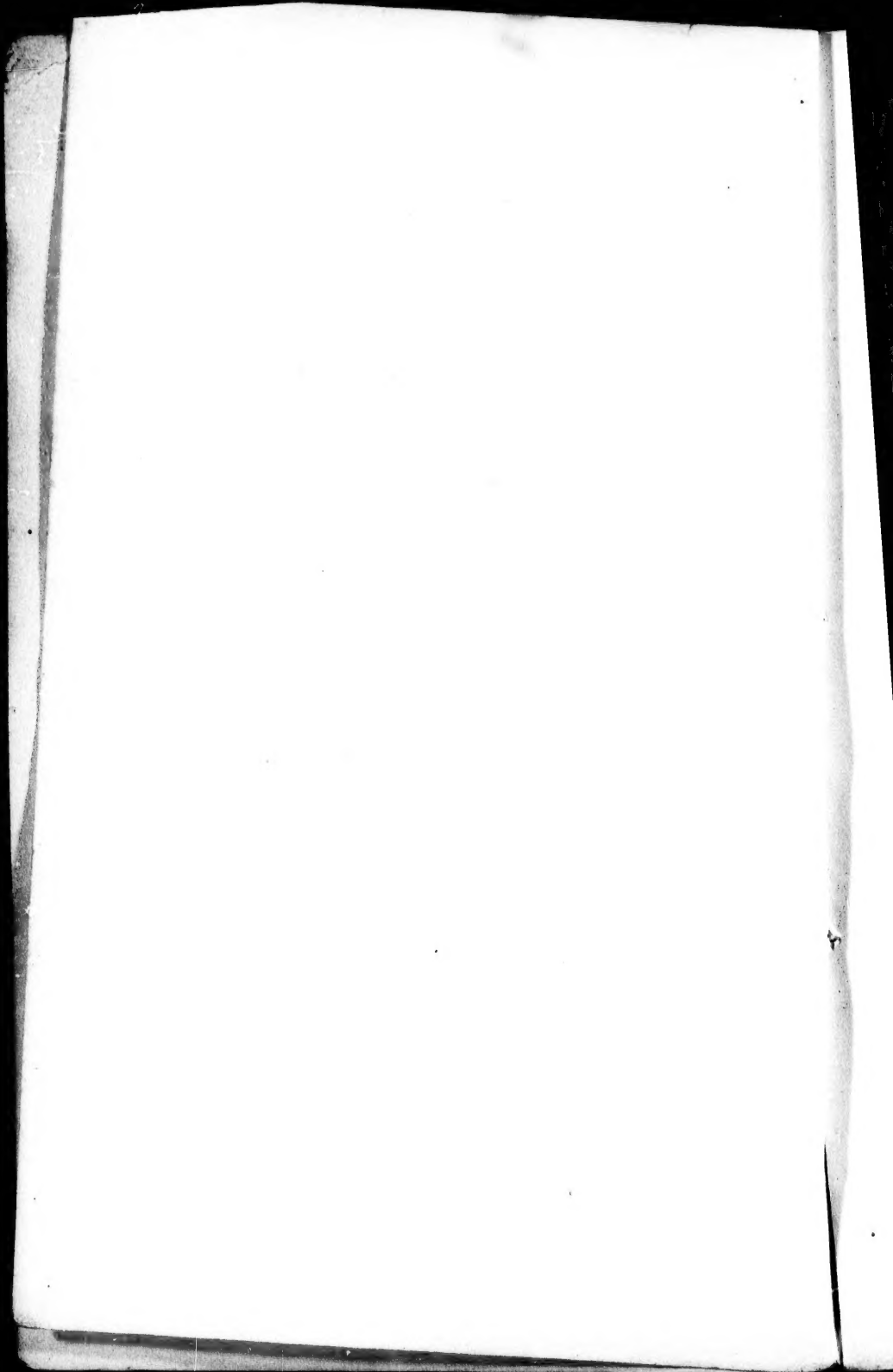
R. O. of O. F.

OF THE

PROVINCE OF CANADA.

MONTREAL:
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1845.



BY - L A W S .

ARTICLE I.

TITLE.

This Encampment shall be known and hailed by the name of HOCHELAGA ENCAMPMENT, No. 1, I. O. O. F., of the Province of Canada.

ARTICLE II.

SESSIONS.

CLAUSE 1.—This Encampment shall hold Regular Sessions on the second and fourth Thursdays of each month. The session held on the second Thursday shall be styled the "Regular Monthly Session", and that on the fourth Thursday the "Regular Adjourned Session". The hour of meeting shall be, from the second Thursday of October to the last Thursday in March, both nights inclusive, at Half-past Seven o'clock, P. M., and from the second Thursday in April to the last Thursday in September, both nights inclusive, at Eight o'clock. The Encampment shall be opened at the appointed time. Special Sessions shall be held at the hour designated by the C. P.

CLAUSE 2.—The Encampment shall open and close and transact its business in the R. P. D.; and not less

than *Seven* Patriarchs of this Encampment shall constitute a quorum. The elective and appointed Officers shall attend every Regular and Special Session, unless prevented by sickness or absence from the city.

CLAUSE 3.—Every Patriarch shall be clad in the Regalia indicated by rule, charge, or usage, during his presence in the Encampment.

CLAUSE 4.—Regular semi-annual terms, consisting of two Regular Sessions in each month, shall commence on the first Regular Sessions of July and January only, and all terms shall end on the day on which the succeeding one shall commence.

ARTICLE III.

MEMBERSHIP.

CLAUSE 1.—Candidates for Membership must be regular Contributing Members of a Subordinate Lodge, working under the jurisdiction of the Grand Lodge of Canada.

CLAUSE 2.—A proposition for Membership must be submitted in writing by a Patriarch of this Encampment, and shall state the name of the Brother, his residence, age, occupation, and the Lodge to which he is attached; the case shall be referred to a Committee of three Patriarchs, two of whom shall be appointed by the C. P. and one by the S. W., who shall report at the next session the result of their investigation. After which the Candidate shall be ballotted for, and should no black balls appear against him he shall be declared elected; but if one or more appear, he shall be rejected, and so declared; and notice thereof shall be sent immediately to all Encampments in this Province.

CLAUSE 3.—Any Patriarch of another Encampment desirous of joining this Encampment, must present a card of recommendation from his Encampment, when his application shall be otherwise disposed of, as provided by Clause 2.

CLAUSE 4.—Every member on being admitted shall sign the By-Laws of this Encampment, and thereby agree to support the same, and pay all legal demands against him as long as he remains a member. He shall also furnish the Scribe with his residence, and in case of changing or removing it, shall notify the Scribe thereof within four weeks, and in default thereof shall be fined one shilling and three pence.

CLAUSE 5.—Any Patriarch against whom there may be no charge of misconduct, and who is clear of the books, shall, on application to the Encampment, receive a card of withdrawal, by paying the fee for the same, or one for visiting, by paying his dues up to the time to which it is granted.

CLAUSE 6.—No Candidate who has been rejected can be again proposed until after the expiration of twelve months. And when a Candidate has been elected, and should not appear in four months to claim the benefit thereof, he shall forfeit the same.

ARTICLE IV.

DUES AND FEES.

CLAUSE 1.—Every Patriarch of this Encampment shall pay one shilling and three pence per month. And he shall pay such tax as may be levied on him for the Funeral Fund.

CLAUSE 2.—The Initiation Fee of this Encampment shall be £1 5s., which must be paid previous to the Candidate being admitted. Should he be over forty-five years of age he shall pay five shillings in addition for each year attained over forty-five until sixty; and ten shillings in addition for each year over sixty. The following shall be the rates of Degrees:—The *First*, or Patriarchal, ten shillings; for the *Second*, or G. R., ten shillings; and for the *Third*, or R. P. degree, fifteen shillings; to be paid, in all cases, before conferring the degrees, and no degree shall be conferred until the candidate has been ballotted for and elected to receive the same.

CLAUSE 3.—The fee for depositing the Card of a Patriarch in this Encampment shall be £1 5s., and should the Patriarch have not received the degrees his application for them shall be disposed of agreeable to Clause 2, Art. IV.

CLAUSE 4.—The fee for a Card of Withdrawal from this Encampment shall be one shilling and three pence.

CLAUSE 5.—A Patriarch shall not be advanced further than the G. R. degree on the same evening of his initiation, unless the most urgent necessity require it, which shall be decided by a majority of the Patriarchs present.

ARTICLE V.

OFFICERS.

SECTION I.—ELECTIVE AND APPOINTED OFFICERS.

CLAUSE 1.—The Elective Officers of the Encampment shall consist of a Chief Patriarch, High Priest,

Senior Warden, Scribe, Financial Scribe, Treasurer, and Junior Warden; who shall serve a regular term each.

CLAUSE 2.—The appointed Officers shall be a Gu., Ge., 1st W., 2d W., 3d W., 4th W.; 1st G. of T., 2d G. of T., 1st S. of N., 2d S. of N., who shall serve a regular term each.

SECTION II.—DUTIES OF OFFICERS.

CLAUSE 1.—The C. P. shall preside at all Sessions of the Encampment, and in addition to the powers conferred, and duties enjoined on him by the charges, he may summon extra Sessions at his option, and shall do so, when requested in writing by seven Patriarchs of the Encampment. He shall appoint all subordinate Officers and Committees, not otherwise ordered by law or resolutions. He shall sign all orders on the Treasurer which have been passed by the Encampment, and such other documents as require his signature to authenticate them, and pay over the benefits which may be drawn for the sick. He shall enforce the charges and these By-Laws, prevent innovations, and preserve the strictest decorum. He shall decide all questions of order, subject to the appeal of any two Members to the Encampment, and give the casting vote when there is a tie, except when an appeal has been made from his decision, in which case the question shall be considered lost. He shall superintend all elections or other transactions of the Encampment, and never allow the Encampment to be opened unless he is satisfied that none are present but qualified Patriarchs of the Order: and he shall perform such other duties as may be required by law.

CLAUSE 2.—The H. P. shall perform such duties as are enjoined on him by the charges and regulations of the Order.

CLAUSE 3.—The S. W. shall assist the C. P. in preserving order ; and in the absence of that officer shall preside over the Encampment, and shall perform such other duties as are required by the charges and regulations of the Order.

CLAUSE 4.—The Scribe shall record accurately the proceedings of the Encampment. He shall make out all documents and notices, notify the members of all meetings of the Encampment if required, and perform such other duties as may by law be required of him.

CLAUSE 5.—The Financial Scribe shall be elected annually at the Regular Session in June. He shall keep the book of accounts with its members, receive all monies and pay the same over immediately to the Treasurer, taking his receipt for the same. He shall, at the close of each term, notify all Patriarchs who are six months in arrears, and those liable to suspension, and for the faithful performance of all which he shall receive at the rate of two shillings and sixpence per night, payable at the end of each term.

CLAUSE 6.—The Treasurer shall receive from the Financial Scribe all monies of the Encampment, giving his receipt for the same ; and shall pay all orders drawn on him by the C. P. and attested by the Scribe, and none others ; and shall give such security for the satisfactory performance of his trust as the Encampment may require ; and perform such other duties as may by law be enjoined on him.

CLAUSE 7.—The J. W. shall assist the S. W. in the performance of his duties, officiate for him in his absence, and perform such other duties as may be required of him by the Chief Patriarch, and the charges and regulations of the Order.

SECTION III.—ELECTIONS.

CLAUSE 1.—No Patriarch shall be eligible for C. P. or H. P. unless he shall have been elected to and discharged the duties of some other elective office; nor shall any Patriarch be eligible to the other elective offices until he shall have been appointed to and have discharged the duties of some appointed office. And all Officers shall be eligible for re-election except the C. P. or H. P., who shall not be, when any qualified Patriarch is in nomination, until one term after passing the chairs.

CLAUSE 2.—The Nomination and Election of elective Officers shall take place at the last Regular Monthly Session in each term; and the Installation of Officers shall take place at the first Regular Monthly Session in the succeeding one.

CLAUSE 3.—Should there be two or more Candidates for any elective office they shall be ballotted for separately, with written or printed ballots, and must receive a majority of all the legal votes cast to entitle them to an election. No vote shall be considered valid, or recorded as part of the poll, unless it be for a regularly nominated Candidate; and when there are three or more Candidates in nomination, the one having the least number of votes shall be withdrawn at each ballot. Should there be but one Candidate in nomination the election shall be by acclamation.

CLAUSE 4.—Any Officer absenting himself for more than three successive Sessions his seat may be declared vacant by a vote of the Encampment; and all vacancies shall be filled in the manner of the former election or appointment, to serve the residue of the term, and the Officer so serving shall be entitled to the full honors of the term.

ARTICLE VI.

COMMITTEES.

CLAUSE 1.—The C. P. shall appoint, immediately upon his installation, subject to the approbation of the Encampment, the following Standing Committees, viz. : Committees of Finance and Correspondence.

CLAUSE 2.—The Committee of Finance shall consist of three members. It shall be their duty to examine into the correctness of all claims against the Encampment, previous to payment; audit the books of the Financial Scribe; and to exercise a general supervision over the financial affairs of the Encampment.

CLAUSE 3.—The Committee of Correspondence shall consist of three members. It shall be their duty to take into consideration such communications as shall be referred to them, and report thereon to the Encampment.

CLAUSE 4.—All Reports of Committees must be made in writing, and signed by a majority of the Committee.

ARTICLE VII.

BENEFITS.

CLAUSE 1.—Every R. P. D. Patriarch who has been six months a member of this Encampment, and who is not under suspension at the time, shall, if sick, and unable to prosecute his ordinary occupation, be entitled to and receive £1 per week during his indisposition; provided such sickness or disability does not proceed from intemperance or other immoral conduct. But no Patriarch shall receive benefits for more than three weeks anterior to his being reported to the Encampment, absence from the city excepted.

CLAUSE 2.—Residence at a distance from this city shall not disqualify a Patriarch from receiving benefits, provided he is not otherwise disqualified. It will be necessary for a Patriarch so circumstanced to send to the C. P. a true statement of his case, certified by a Justice of the Peace, or a respectable Physician, and if it be satisfactory, the benefits shall be forwarded as the Encampment may direct.

CLAUSE 3.—In case of the death of a Patriarch, who shall be qualified as provided in Clause 1, there shall be allowed £7 10s. to defray the expenses of his burial, which shall be paid to his nearest relatives, or otherwise disbursed by the C. P., who, in the absence of competent relatives, shall take charge of the funeral; and the amount shall be refunded by taxing the members 2s. 6d. each, provided there is not £125 in the fund of the Encampment.

CLAUSE 4.—The C. P., H. P., S. W., and J. W., shall constitute a Standing Committee of Visitation and Relief; to either of whom, in the recess of the Encampment, Patriarchs may be reported sick; and it shall be the duty of this Committee to have such services rendered as the nature of the case may require; and the C. P., or, in his absence, the Officer acting for him, shall pay to the invalid, punctually, the weekly benefit appropriated by law. The C. P. shall have a correct roll of the members of the Encampment, for the use of the Visiting Committee, and if circumstances require it, the C. P. shall notify two of the members in rotation, as they stand on the roll, to attend to each sick member during the night, to administer such assistance as may be in their power; provided always that the disease be not contagious, infectious, or dangerous to others, of which two respectable physicians shall judge.

CLAUSE 5.—If a Patriarch in distress shall apply for relief to this Encampment, his application shall be referred to a Committee of three Patriarchs, who shall investigate his circumstances, and report thereon to the Encampment, when, on motion, a sum not exceeding £1 5s. may be voted for the relief of the applicant, and in no case shall any donation be granted, exceeding that amount, to a Patriarch of another Encampment, if more than two Patriarchs object.

ARTICLE VIII.

FINES, &c.

CLAUSE 1.—The elective Officers, for inattention or neglect of duties required of them by these laws,

shall be subject to a fine of 2s. 6d., or other penalty, as the Encampment may determine at a Regular Session.

CLAUSE 2.—The appointed Officers shall be fined 1s. 3d., for absence from the Regular Sessions of the Encampment, or from Special Sessions provided they receive notice of the same.

CLAUSE 3.—The elective and appointed Officers shall be subject to the fines as specified in Clauses 1 and 2, if not present at the Encampment at the calling of the roll, unless prevented by sickness or absence from the city.

CLAUSE 4.—Members of Committees other than the Committee of Visitation, failing to attend to the duties of their appointment, shall be fined not less than 1s. 3d., unless excused by the Encampment. Members of the Committee of Visitation neglecting their duties shall be fined 5s. for each offence.

CLAUSE 5.—Any member of this Encampment, who shall be convicted by the laws of the land of illegal practices, shall be expelled; and any one who shall be guilty of conduct unworthy of a Patriarch, shall be fined, suspended, or expelled, at the discretion of the Encampment.

CLAUSE 6.—No Patriarch who is not in regular standing as a member of a Subordinate Lodge, working under the jurisdiction of the G. L. of Canada, can retain full membership in this Encampment for more than three months from the date of his card of withdrawal from a Subordinate Lodge.

CLAUSE 7.—Any Patriarch neglecting or refusing to

pay his dues and arrears for six months, shall be suspended from the benefits for three months after settling the same. And any Patriarch leaving his account unsettled for twelve months, shall, after due notice has been given to him by the Financial Scribe, be suspended from membership during the pleasure of the Encampment.

CLAUSE 8.—When a Patriarch who has been suspended by this Encampment wishes to be reinstated, his case shall be referred to a Special Committee of three, who, after due investigation, shall report at the next meeting, and should two-thirds of those present voting be in favor thereof, he shall be re-instated.

CLAUSE 9.—When a Patriarch has been re-instated he shall pay all arrearages against him at the time of his suspension, and all dues that may have accrued during the time of his suspension.

CLAUSE 10.—No member shall be entitled to vote who is one term in arrears, nor upon any question in which he is personally interested. And no member shall be installed into office who is indebted to the Encampment.

CLAUSE 11.—It is particularly enjoined upon all, that the members of this Encampment shall treat each other, during its sittings, as well as at all other times, with all due delicacy and respect; and that all ungenerous remarks, personal allusions, or sarcastic language, be carefully avoided, by which the feelings of a Patriarch may be wounded; or the most prominent of our objects, Friendship, Charity or Harmony, be diminished or interrupted; and that all our discussions be characterized by that spirit of candor, moderation and open

generosity which leads men to the altar of concord and good fellowship; and it shall be the duty of the C. P. to repress every thing to the contrary.

ARTICLE IX.

PENALTIES AND TRIAL.

CLAUSE 1.—Any Patriarch who shall violate any of the principles of the Order, or offend against these Articles or the By-Laws, shall be subject to be fined, reprimanded, suspended, or expelled, as the By-Laws may direct, ancient usage require, or the Encampment may determine.

CLAUSE 2.—Every member shall be entitled to a fair trial for any offence involving reprimand, suspension, or expulsion; but no member of this Encampment shall be put on trial unless charges duly specifying his offence be submitted to the Encampment in writing, by one or more Brothers of the Order, except when made liable by non-payment to the Encampment, or when suspended or expelled by the Lodge of which he is a member.

CLAUSE 3.—When charges have been preferred against a Patriarch in proper manner, or any matters of grievance between Patriarchs be brought before the Encampment, they shall be referred to a Special Committee of five members, who shall, if possible, be chosen from among the Peers of the implicated Patriarch; and they shall, with as little delay as the case will admit, summon the parties, and examine and determine the matter in question: and if not involving the expulsion or suspension of a member, or no appeal be taken from their decision to the Encampment, it shall be final, without further action from the Encampment. Should the

Committee be convinced of the necessity of suspending or expelling a member, they shall submit a motion for the purpose to the Encampment for action.

CLAUSE 4.—When a motion for the expulsion or suspension of a Patriarch shall have been submitted in due form, it shall be announced at the Regular Monthly Session when submitted, and made the special order of business for the next Regular Monthly Session; and the accused shall be summoned to be in attendance at the Encampment at the time when it may have been determined to consider the question; at which time, whether the implicated Patriarch be present or not, the Encampment may proceed to consider and determine it; two-thirds of the members present voting in favor of the motion, it shall be carried; and the Encampment shall be fully competent, while such motion is under consideration, to vary the penalty from the original motion.

CLAUSE 5.—When the decision of a Committee, appointed under Clause 3, for the adjustment of grievances, shall not be satisfactory to all parties, either of those interested shall have the privilege of appeal to the Encampment; and at the time appointed for trying the appeal, the Committee shall present to the Encampment in writing, the grounds on which their decision was founded, and the parties shall have the privilege of being heard before the Encampment; and the Encampment shall determine the correctness of the decision of the Committee by a majority of the votes present.

CLAUSE 6.—Any Patriarch feeling aggrieved by the decision of the Encampment against him, is entitled to an appeal to the Grand Lodge of the United States for

a new trial; if informality or want of fairness be shown on the former trial. On the command of the Grand Lodge of the United States, the Patriarch may be tried anew for the same offence.

CLAUSE 7.—Any Patriarch having been suspended or expelled, notice thereof shall be sent to all Encampments in the vicinity: and a Patriarch who has been legally expelled, shall not be again admitted to membership, without the consent of the Grand Lodge of the United States.

ARTICLE X.

FUNERALS.

CLAUSE 1.—In case of the death of a Patriarch in good standing, information shall be communicated to the C. P., who shall direct the Scribe to call a meeting of the Encampment, to make arrangements for the funeral, and also to notify the Patriarchs severally, to attend the same.

CLAUSE 2.—The C. P. shall appoint a Marshal and two Assistant Marshals for the occasion, who shall form and have charge of the procession.

CLAUSE 3.—Every Patriarch who shall be notified to attend the Funeral of a deceased Patriarch, and fail to appear, shall be subject to a fine of two shillings and six pence, unless necessarily prevented.

ARTICLE XI.

FUNDS.

CLAUSE 1.—No Funds, Stock, or property of any kind, belonging to this Encampment, shall be disposed of, or transferred in whole or in part, unless by motion

at a Regular Session, the majority agree to consider the subject at the next *Regular Monthly Session*; when if two-thirds concur in the proposition it shall be adopted. Provided, however, that no motion to loan the funds shall be entertained. And also provided that this article shall not apply to the passage of bills for contingent expenses, nor to the payment of benefits, nor to the special votes of relief of distressed Patriarchs of a sum not exceeding £2 10s. for such relief, when the funds exceed £50; and £1 5s. when they do not, except by a unanimous vote of the Patriarchs present of this Encampment.

ARTICLE XII.

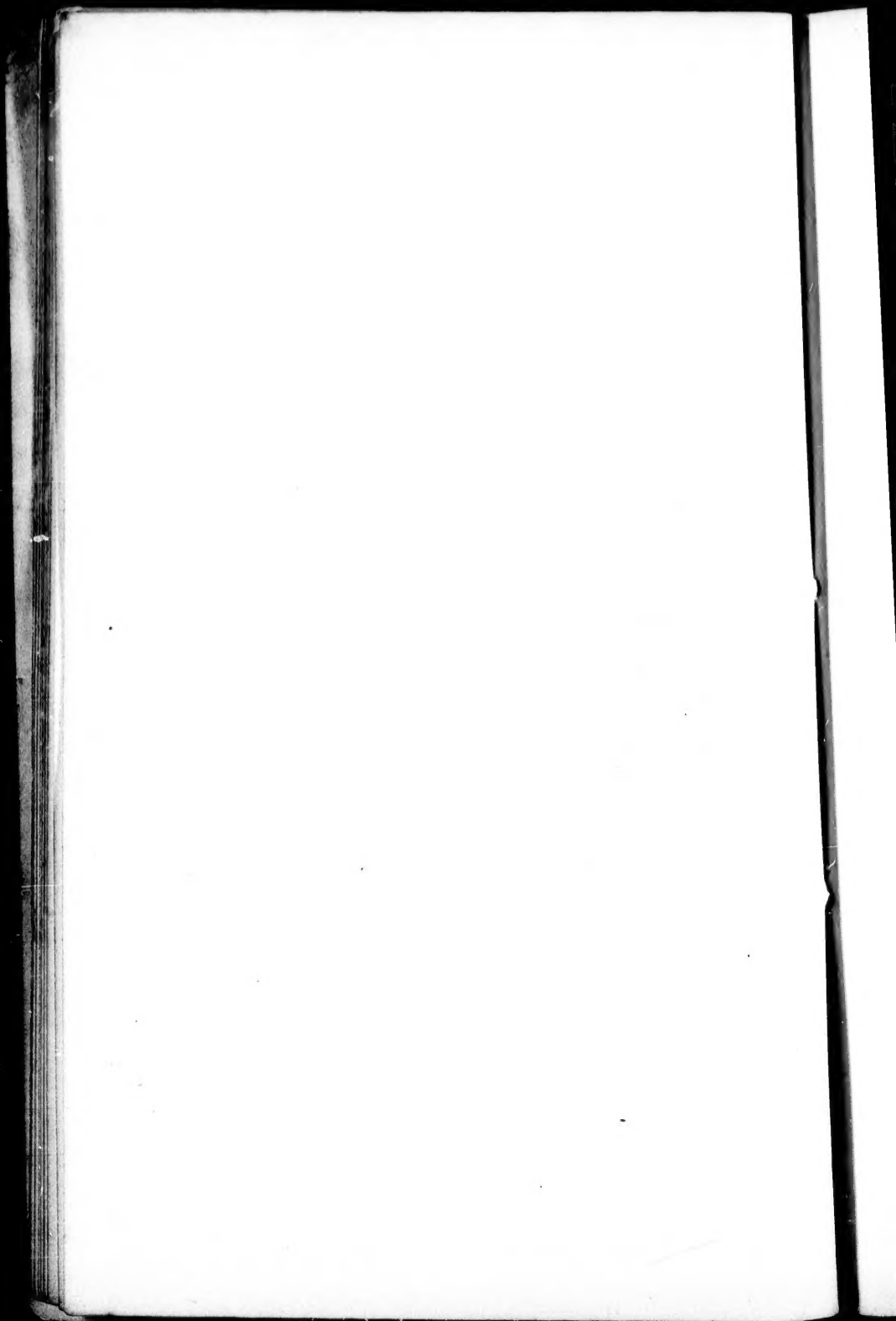
AMENDMENTS, &c.

CLAUSE 1.—A motion to alter, amend, suspend, or annul these By-Laws, or any part of them, shall be submitted in writing, only at a Regular Monthly Session, and considered at the next Regular Monthly Session, and should two-thirds of those present be in favor thereof, the same shall be adopted and have full force as part of these Laws.

CLAUSE 2.—This Encampment has power to adopt such rules of order as a majority shall concur in at a Regular Monthly Session, after having been proposed in writing at a previous Regular Session: and to amend, alter or annul the same in like manner. But a motion to suspend a rule of order for a particular occasion may be adopted at any time by a vote of two-thirds of the members present.

ORDER OF BUSINESS.

1. Opening of the Encampment.
2. Calling the Roll.
3. Reading the Minutes.
4. Consideration of previous Proposals for Membership.
5. Initiation of Members.
6. Conferring of Degrees.
7. Report of Visiting Committee.
8. Reception of new Proposals.
9. Report of Committee of Finance.
10. Report of Committee of Correspondence.
11. Reports of Special Committees by seniority.
12. Reading of Communications.
13. Unfinished Business.
14. New Business.



RULES OF ORDER.

1.—All Resolutions shall be submitted in writing and signed by the Patriarch offering the same.

2.—No question shall be stated unless moved by two members ; nor be open for consideration until stated by the Chair. And when a question is before the Encampment, no motion shall be received, unless to adjourn—to lie on the table—the previous question—to postpone—to refer—or to amend ; and shall have precedence in the order in which they are arranged, the first three of which shall be decided without debate.

3.—A motion to adjourn shall be in order after initiation and conferring degrees.

4.—When a blank is to be filled, the question shall be first taken on the highest sum or number, and on the longest time proposed.

5.—Any member may call for the division of a question when the sense will admit of it.

6.—Five members calling for the yeas and nays, they shall be ordered by the C. P. and recorded.

7.—After any question, except one of indefinite postponement, has been decided, any two members who voted in the majority, may, at the same or next Session, move for a re-consideration thereof. But no discussion of the main question shall be allowed unless re-considered.

8.—All questions, unless otherwise fixed by law, shall be determined by a majority of votes. And all Patriarchs shall be deprived of the privilege of voting on questions in which they are personally interested.

9.—Every member of the Encampment shall have the privilege of speaking twice on any question under consideration, but not oftener, unless by permission of the C. P.

10.—When a Patriarch intends to speak on a question, he shall rise in his place, and respectfully address his remarks to the C. P.; confine himself to the question, and avoid personality. Should more than one member rise to speak at the same time, the C. P. shall determine who shall first have the privilege.

11.—The C. P. or any other member may call a Patriarch to order while speaking, when the debate must be suspended until the question of order shall be determined. Should the C. P. confirm the call, any Patriarch can appeal to the Encampment, which appeal must be decided without debate.

12.—No Patriarch shall retire without leave from the C. P.

13.—The Encampment may consider questions, as in Committee of the Whole; when the Patriarch in the Chair shall be invested with full power to enforce these rules; on the rise of the Committee, its report shall be entered on the minutes.

14.—The previous question can be called for by nine members, if seconded by a majority, and shall be put in this form—“*Shall the main question be now put?*”—if

carried, all amendments, not already adopted, shall be precluded, and the main question taken without further debate.

15.—No member shall be permitted to vote or speak unless clothed in regalia appropriate to his rank and station.

16.—All questions of order not provided for by these rules must be determined in the discretion of the Encampment, by the ancient usage.